

**ST PHILIP'S CHURCH HALL
NUTLEY LANE, REIGATE**

Name:

Tel No:

Address:

Email address:

I apply to hire the Large Room / Front Room (delete as required)

Date of Hire:

Time - from _____ to _____

For the purpose of :

Cost of Room	£
Use of Kitchen, inc ovens	£20.00
Use of Kitchen, exc ovens	<u>£10.00</u>
Total Cost	£

Deposit £50.00 (a separate cheque, please)

I am using an entertainer Yes/No

If yes, is any electrical equipment PAT tested? Yes/No

Your entertainer must carry adequate insurance cover in case of accident/fire etc.

I am over 18 years of age and undertake to be present throughout. I have read and accept the conditions of hire and enclose **two** cheques totalling £

Date:

Signature

Hall Lettings Manager Mrs Kay Wheatley 97 Nutley Lane, Reigate RH2 9HA

Tel 07557 652 647 hall.manager@stphilipsreigate.com

Please return the complete form and enclose two separate cheques - (payable to St Philip's Church Hall) for the hiring fee and deposit, the latter will only be banked if there is a need. Unless otherwise specified, deposit cheques will be destroyed. If you wish to have the deposit cheque returned, please enclose an SAE with this form.
